

DD/A Registry  
85-1251

## ROUTING AND RECORD SHEET

SUBJECT: (Optional)

Report of the EAF Selection Committee

FROM:

Acting Executive Secretary, EAF

EXTENSION

NO.

DATE

5 April 1985

TO: (Officer designation, room number, and building)

DATE

RECEIVED

FORWARDED

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

EO/ 1. Deputy Director for Administration  
7 D 24 Headquarters Building

4/8 4/8

DDA

2.

ADDA

8 APR  
8 1985

3.

DDA

[Signature]

4.

5.

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DDA/Registry (file)

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Attached is the Report of the Selection Committee with those items marked which require Board action. Also attached is a summary of the EAF current financial status and a summary of EAF applications statistical information. An EAF Board of Trustees meeting is scheduled for Tuesday, 9 April 1985 at 1400 in room 7E32 Headquarters.

DDA REGISTRY  
30-12

## C O N F I D E N T I A L

MEMORANDUM FOR: Chairman, Board of Trustees  
Educational Aid Fund

FROM: [REDACTED]  
Acting Executive Secretary, EAF

SUBJECT: Report of the 1985 EAF Selection Committee

1. The Educational Aid Fund (EAF) Selection Committee met on 4 April 1985 to review applications for EAF assistance submitted this year. Serving on the Committee were Corley Wonus, DDS&T; [REDACTED] DDA; [REDACTED] Office of the Comptroller; [REDACTED] DDO; and [REDACTED] Retired.

2. The Selection Committee reviewed 105 applications this year, of which 51 are being recommended for assistance. Applications were received from 44 males, 18 of whom are being recommended for grants, loans or awards; 61 females applied, of whom 28 are being recommended for grants, loans or awards; two females and three males are being recommended for Special Awards.

3. The Committee recommends that 5 persons receive special awards, that 20 be awarded grants of \$2000 each, and that 26 be given loans of \$1000 to \$2000. The details of this recommendation are given below.

Grants

\$2000 each: Group I - 1,5,7	
Group II - 8,9,10,12,14,15,16,17,18	
Group III - 19,21,24,25	
Group V - 41,42,44	
Group VI - 103	
	\$40,000

Loans

\$2000 each: Group IV - 27,28,31,36	\$8,000
\$1500 each: Group V - 37,38,40,45,46,47,49	\$10,500
\$1000 each: Group VI - 54,55,57,60,63,64,66,68	\$15,000
76,78,80,96,99,101,105	
	\$33,500

Special Awards

Wisner Award - \$3000 Grant - 81	
McCone Award - \$2500 Grant - 3 and 4	
Baird Award - \$2500 Grant - 11	
Crowley Award - \$2500 Grant - 87	
	\$13,000
Total	\$86,500

Board Action

(Please see attached summary of EAF current financial status)

C O N F I D E N T I A L

4. The total of awards, grants and loans recommended by the Committee is \$86,500. The Committee realizes this total exceeds the upper limit set by the Board of Trustees by \$6500 but feels that the needs and talents of those recommended warrants the extra expenditure and respectfully requests the indulgence of the Board. In recognition of the fact that it exceeded its limit, the Committee has not designated any alternate award or loan candidates. Any loans, grants or awards not accepted are to be returned to the EAF fund.

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6. The Committee considered the questions raised by the auditors about the new Memorandum of Understanding which is to be signed by loan recipients. The Committee members feel that the loan forgiveness policy (cancellation of loan in consideration of 3 years of Agency service) should not be made retroactive to loans made before the policy was instituted. The Committee feels the policy should apply only to full-time staff or contract employees. Periods of employment as summer onlys should not be counted. The Committee does not feel loan repayments should be pro-rated according to length of Agency service. One Committee member raised the question of whether multiple loans should result in requiring additional years of employment.

Board Action \_\_\_\_\_

7. At present, applicants who do not want to submit a financial statement may apply to be considered for the Wisner Award. Because they do not include a financial statement, however, they may not be considered for any other award, grant or loan. Since all loan, award and grant funds come from the same general fund, the Committee feels that this restriction on Wisner applicants should be lifted and so recommends. It is likely that Wisner applicants, lacking a financial statement, would be in an unfavorable competitive position with respect to those applicants who do supply financial statements, but at least they should receive consideration for other awards, grants and loans.

Board Action \_\_\_\_\_

8. The Committee was shown the sample Special Awards Certificates and favored the horizontal format.

Board Action \_\_\_\_\_

9. The Committee designated  to attend the Board of Trustees meeting to answer any questions the Board may have on the selection process.

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10. The Committee recommended that a meeting of the Selection Committee be scheduled one month in advance of the date on which the applications are given to it. The purpose of the meeting will be to advise the EAF staff on the type of facts and quantifiable information which can be extracted from the applications and put into tabular form for the convenience of the Committee.

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